

INSTITUTE OF SCIENCE & TECHNOLOGY FOR  
ADVANCED STUDIES & RESEARCH (ISTAR)

NOTICE

A meeting of IQAC with all HoDs is arranged on Tuesday, 23<sup>rd</sup> August 2016 at 12 noon in Room No :303.

Agenda :

- Second internal tests
- Open house
- Appointment of examiners in practical & viva-voce
- Web Seminars

All are requested to attend.

  
Dr. Merlin Thomas

IQAC co-ordinator

  
Dr. P.M. Udani

Director

Copy To:

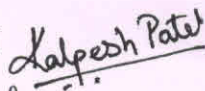
Dr. Nirmal Kumar



Dr. S.O. Khanna



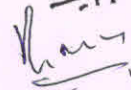
Dr. Kalpesh Patel



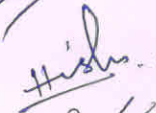
Mr. Rupesh Shah



Dr. M.M. Raj



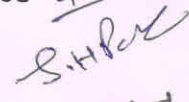
Dr. Himanshu Kapse



Mr. Baiju Varghese



Dr. Sanjay Panjabi



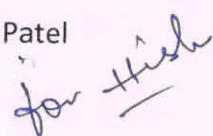
Ms. Nikky Jain



Ms. Suchita Patel



Ms. Unnati Patel



INSTITUTE OF SCIENCE & TECHNOLOGY FOR  
ADVANCED STUDIES & RESEARCH (ISTAR)

VALLABH VIDYANAGAR-388120

Minutes of the meeting of IQAC with HoDs held on Monday, 23<sup>rd</sup> August, 2016 in Conference Room of ISTAR

The following members were present

Dr.P.M.Udani

Dr.Merlin Thomas

Dr.Kalpesh Patel

Dr.Sanjay Panjabi

Mrs. Suchita Patel

Dr.Nirmal Kumar

Dr.Mahendra Raj

Dr.Himanshu Kapse

Mrs. Nikky Jain

The following points were discussed in the meeting

1. Mr.Parag Moteria and Mr.Samir Patel are to be inducted in IQAC
2. All departments are required to organize minimum 2 seminar/workshops and 2 web seminars in the academic year 2016-17. The staff should try to get sponsorship from external agencies.
3. The second Internal theory examinations should be conducted in the week starting from 3<sup>rd</sup> October, 2016.
4. The open house for all departments should be arranged on 15<sup>th</sup> October, 2016.
5. The appointment order for practicals and theory viva-voce should be made by the individual departments as per the serial number in the examination register with Mr.Nilesh Pandya. A copy of the order is to be submitted to Dr.Merlin Thomas



Dr.Merlin Thomas  
Co-ordinator-IQAC



Dr.P.M.Udani  
Director