

INSTITUTE OF SCIENCE AND TECHNOLOGY FOR ADVANCED STUDIES AND RESEARCH(ISTAR)

IQAC MEETING

IQAC MEETING OF TEACHING STAFF MEMBERS WAS SCHEDULED ON 1-09-2017, FRIDAY AT 4:00P.M. IN CONFERENCE ROOM OF ISTAR.

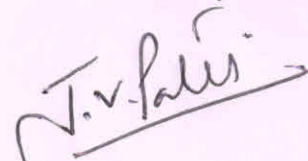
Minutes of the meeting

FOLLOWING MEMBERS WERE PRESENT IN THE MEETING

Dr. Nirmalkumar J I Dr. Jigar V Patel Dr. Kalpesh I Patel Dr. Niraj Patel
Dr. Amit thummar Dr. Parag Moteria Dr. Himansu Kapse Mr. Rupesh Shah
Mr. Baiju vargese Dr. Hiren Soni Mrs. Nikky jain Mrs. Unnati Patel
Mrs. Suchita Patel

Following points were discussed as per the agenda:

- ❖ Dr. Nirmalkumar J I, IQAC chairman and I/c Principal, ISTAR had instructed to update the following documents and records:
 - Counselling forms, Course completion report, Attendance report, internal exam time-table
- ❖ All of the above documents are to be updated by the respective HoDs of all the departments of ISTAR
- ❖ Dr. Jigar V Patel, IQAC co-ordinator highlighted the key points mentioned in the peer team report of the last accreditation of the institute
- ❖ Discussion was done on the recommendations made by the peer time to improve the quality of the institute and based on this discussion it was decided to prepare a post NAAC summary report by all the departments and to submit the IQAC as soft copy
- ❖ IQAC will prepare an institute wise summary of this report and submit it to Group director of CVM Dr. Nikhil Zaveri sir
- ❖ Dr. Parag Moteria is to update the online student feedback software
- ❖ A faculty development programme to be organized in the second week of October



Dr. Jigar V Patel,
Co-ordinator, IQAC, ISTAR



Dr. Nirmalkumar J I
Chairman, IQAC &
I/c Principal